

**Exhibitor Booth Registration Information Form**

**SMALL BUSINESS LEVEL**

Complete the form below, SAVE A COPY, scan and email it  
with pertinent attachments by **April 1, 2026**

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Complete Company Name

is exhibiting at the New England Fertility Society's 22nd Annual Meeting:  
"ACCESS UNLOCKED: Advancing Equity Through Science, Medicine & Innovation in Reproductive Care"  
at the Wentworth By The Sea on May 1-2, 2026 in New Castle, NH.

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Company Name (as it should appear in Exhibitor Guide)

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Contact Name

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Street Mailing Address

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City State Zip

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Phone # Fax#

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Email

**SMALL BUSINESS LEVEL OPPORTUNITIES:**

- Annual Meeting Exhibitor TABLE TOP Booth Space with 1 chair 1 and 1 meeting badge.
- WHOVA EVENT APP LOGO
- Website link with a SMALL LOGO on our website \_\_\_\_\_  
(Please send logo to [michellepicher@nefs.org](mailto:michellepicher@nefs.org) and type the address it should link to above)
- ANNUAL MEETING EXHIBITOR GUIDE: Please submit a 50-word or less company profile including complete company name, mailing address, phone, fax, preferred email and company website. Meeting badge included for one representative is included in your level. Please complete the representative's contact info below.
- List name and contact information (email and phone) of 1 (ONE) company representatives attending:

1. \_\_\_\_\_  
Rep Name 1 Email Rep 1 Cell Phone 1

Please state any conflicts of being placed near competing companies if applicable and every effort will be made to accommodate this request: \_\_\_\_\_

**Exhibit set-up:** Friday, MAY 1st 2:00-3:45pm

**Exhibit Hours Open:** Friday, May 1st: 4-6pm & 7:30-9:30pm. Saturday, May 2nd: 6:30-8am, 10:00 - 10:45am.

**Exhibit Break Down:** After lunch on Saturday, May 3rd by 4:00 pm (Exhibitors are encouraged to stay the entire meeting and join us at our closing reception at the close of the meeting for more networking opportunities)

You will be provided a space for a "table-top exhibit" ONLY or those set-ups which fit into the space of a table-top ONLY exhibit and simple wireless internet. Please email [Michellepicher@nefs.org](mailto:Michellepicher@nefs.org) if you REQUIRE electricity.

**EXHIBITOR SHIPPING REQUIREMENTS>>>VERY IMPORTANT**

Label all Boxes and Send to:

Caitlin O'Connell | Catering Event Manager

Wentworth by the Sea

588 Wentworth Rd, New Castle NH 03854

NEFS Annual Meeting (May 1-2, 2026) HOLD FOR ARRIVAL

Box 1 of \_\_\_ and Name of Exhibitor / c/o Name of Rep attending

All boxes in excess of five(5) may incur a box handling fee. Any materials shipped upon the conclusion of the Function are the responsibility of the EXHIBITOR. All packages must be completely packaged and labeled and include all destination information including shipping account numbers. The HOTEL and NEFS are not responsible for any damage or loss of any items left on premise prior to, during or following this event.

\_\_\_\_\_  
Company Name (as it should appear in Exhibitor Guide)

\_\_\_\_\_  
Contact Name, Title (as it should appear in Exhibitor Guide)

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Phone # Cell Phone # Fax#

\_\_\_\_\_  
Email Website

**50-word Company Profile:**

Please type here and/or email to [michellepicher@nefs.org](mailto:michellepicher@nefs.org)

Please print this form, copy, & scan, then email this completed form to Michelle Picher, NEFS: email [michellepicher@nefs.org](mailto:michellepicher@nefs.org) by April 1st, 2026.

**HOTEL RESERVATIONS** can be made in advance of March 30 at the **group rate**. Go to the NEFS website [www.nefs.org](http://www.nefs.org) and reserve your room on the annual meeting page under **HOTEL RESERVATIONS**.

**MEETING THEME** this year is "Soiree by the Sea". Please feel free to include this theme with your booth set up. Also we are asking all of our guests and sponsors if they could donate a basket or a service (such as event tickets, weekend getaway, dinner, etc) to our fundraiser and silent auction for the New England Fertility Society at the end of the meeting.